



Dr. MCR HUMAN RESOURCE DEVELOPMENT INSTITUTE OF TELANGANA
GOVERNMENT OF TELANGANA
ROAD No. 25, JUBILEE HILLS, HYDERABAD – 500 033

From
The General Manager (E&F)

To
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Lr. No.E1/399/2016, Dt. 15.07.2026

Sub: Cleaning, Disinfection and Sanitization of Water Storage Tanks in the Institute
Campus – Inviting Quotations – Reg.

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Sealed quotations are invited from reputed and experienced agencies for carrying out the work of **Cleaning, Disinfection and Sanitization of Overhead, Water Storage sumps** and PVC tanks, located in various buildings of the Institute premises.

Date of submission of quotations: 15.07.2026 to 22.07.2026 upto 3.00 PM:

Date of Opening of quotations: 23.07.2026 @ 4.00 PM

1. Scope of Work: The work includes:

- Dewatering of tanks.
- Removal of sludge, dirt, algae and sediments.
- Scrubbing of tank walls, floor and ceiling.
- Cleaning and disinfection using approved chemicals suitable for potable water tanks.
- Chlorination and sanitization.
- Removal and disposal of sludge and waste materials.
- Completion of the work without causing damage to the existing structures and pipelines.

2. Eligibility: The agency shall:

- Be a registered firm/contractor.
- Have experience in similar works.
- Possess valid GST and PAN registrations.

3. Terms & Conditions

1. The agency shall arrange all required labour, tools, equipment, cleaning chemicals, safety gear, and all other necessary materials at its own cost for the satisfactory execution of the work.
2. All cleaning chemicals used for the work shall be non-toxic, safe, and approved for use in drinking water storage tanks.
3. The initial cleaning work shall be completed within **15 days** from the date of issue of the work order.
4. The prospective bidders are advised to inspect the work site and satisfy themselves regarding the scope, nature, and site conditions of the work before submitting their quotations.
5. The rates quoted shall be inclusive of all labour charges, materials, transportation, applicable taxes, equipment, safety measures, and all incidental expenses required for the successful completion of the work.
6. The cleaning of all tanks shall be carried out once every quarter after obtaining prior permission from the concerned Engineer-in-Charge.
7. Payment shall be released on a quarterly basis only after satisfactory completion of the cleaning work for the respective quarter and certification by the Engineer-in-Charge.
8. The agency shall be solely responsible for the safety of its personnel during the execution of the work. In the event of any accident, injury, damage, or any other untoward incident occurring during

the cleaning process, the agency shall bear full responsibility and liability. The Institute shall not be held responsible for any such incidents, claims, compensation, or legal obligations arising therefrom.

9. The agency shall execute the cleaning work strictly as per the schedule approved by the Institute. No deviation, postponement, or alteration of the schedule shall be made without the prior written approval of the competent authority, as the work shall be planned in such a manner that it does not cause any inconvenience or disruption to the regular activities of the Institute.
10. The Institute reserves the right to accept or reject any or all quotations without assigning any reason whatsoever.

4. Documents to be Enclosed

- GST Registration Certificate.
- PAN Card.
- Registration Certificate (if applicable).
- Experience certificates for similar works.

5. Water tank details & Financial bid

Sl. No.	Description	Qty.	Capacity (Litres)	Unit Rate per Cleaning (₹)	Amount for One Year (4 Cleanings) (₹)
1	Stone Masonry Tank	1	2,00,000		
2	Stone Masonry Tank	1	2,30,000		
3	OHSR – 1	1	1,26,000		
4	OHSR – 2	1	3,30,000		
5	RCC Water Tanks	4	64,000 (each)		
6	PVC Water Tanks	12	5,000 (each)		
7	PVC Water Tanks	6	3,000 (each)		
8	PVC Water Tanks	28	2,000 (each)		
9	PVC Water Tanks	2	1,000 (each)		
Sub total					
GST @ 18%					
Grand Total for One Year (Inclusive of GST)					

6.Submission of Quotation

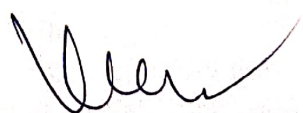
The quotation, duly signed and sealed, shall be submitted in a sealed cover superscribed:

"Limited Tender Enquiry for Cleaning of Water Storage Tanks"

From:

(Name and Address of the Bidder with stamp)

To
The General Manager(E&F),
Dr.MCR HRD Institute of Telangana,
Road No. 25, Jubilee Hills,
Hyderabad – 500033.


General Manager(E&F)
Dr.MCR HRDIT, Hyderabad.

